

AFI Men's League Captain Responsibilities

Dear Captain,

Welcome to the 2020/2021 AFI's "FM Home Loans" men's flag football league!

By stepping up and becoming your team captain, you have now assumed responsibility over your team. What does that mean? In this letter you will find the answers to your questions.

1- As team captain, it is your job to make sure that everyone on your team fills out all of their information on the online roster which you will find in our website: www.afi.co.il

In addition, every player must sign that he read and understood the sexual harassment guidelines (option will appear while signing up, the guidelines are sent along with this captain's letter).

You will register your teammates (by filling out their names and email address) but it is up to them to send in all the required information. It is your job to make sure it gets done.

2- You are the point person for the league. Any and all information that we want to give the players we will send through you and any information the team has should be sent by you. We will not take requests from any other player but you. Please relay this to your players – it is simply because we have over 500 players and we cannot have a conversation with everyone about the logistics. **If you are unable to be in constant contact with the league commissioner via email on a potentially daily basis, please appoint a different captain.**

It is expected of the team captain to be present at all the team's games. If you cannot attend, you are required to email

the league commissioner and appoint an interim captain for that game.

- 3- Player registration fee – Each player is required to pay the 150 NIS registration fee.
- 4- Medical tests: Each player must pass a medical test to be eligible to play in our league. This is the law. This test must be done before EVERY season. It is your job as team captain to collect all these medical tests and give them in to the office. Please hand in all medical tests together, not one at a time, we will not accept them that way. They can also be sent as a pdf file of all the tests together. A player without a medical test will not be allowed to participate in games. For more info on medical tests, see below.
- 5- Insurance: There is no personal injury insurance purchased by the AFI. We recommend you check with your provider that you are fully covered and are insured for "sports injury" that covers American football.
- 6- Team shirts: After submitting full payment, each team chooses the logo that goes on the front of the jersey. It is your responsibility to get the graphic and color you want to Uriel (uriel@afi.co.il) **by Week 4** of the season. From that point on, there will be no changes to the jerseys. If a logo and color is not sent by the deadline, the team name will just be printed on a random color in a generic font. Sizes will be randomized.
- 7- League fees: It is your job to make sure the team is paid in full. A team will not be scheduled to play until after they have submitted payment. This includes the team fee of 8000 ILS and the player's medical tests fee, 150 ILS per player.

Unlike other years, the payment this year will be taken in 2 installments, 5000 ILS will be taken at the beginning of the season, and the rest will be taken at a secondary date, halfway

through the season (TBD), to protect teams for a potential season cancelation (although it's unlikely), as all payments are non-refundable.

A letter of commitment will be required, a contract of sorts, in order to ensure that everyone pays both halves of the payment when necessary. We will send that to you soon.

8- Payment can be done by cash, check, credit card or wire transfer. Credit card payments must be made at the office.

Can be done over the phone.

9- These are the wire instructions, for transfers:

Receiving Bank – **Mizrahi Tefahot Bank LTD מ"מ**

Receiving Bank Address – **Shaari Tzedek 12 Jerusalem שער**

צדק 12 ירושלים

Account Number – **IL39 0204 7900 0000 0134 475**

Swift ID – **MIZBILIT**

Name of Account – **American Football in Israel**

10- Booking the field for practices can be done through Adam. You are the team liaison for this.

Contact Adam via mail: adam@afi.co.il

11- League schedule: Games are played either Friday morning or Saturday night (your playing-time is determined by the league). We have more than one league, you will only play teams from within your league.

12- Game times will be decided by commissioner. The schedule will be released by Week 3 of the season and will not be subject to change. Any bye requests must be submitted by Week 3 (if not previously written in the bye week form handed out at the captain's meeting). We will try our best to accommodate all bye week requests, but it will not always be possible, so we suggest you submit your request as soon as possible.

13- Before every game, you are required to come into the office and sign your teams' roster for our game forms. Please

make sure to do so half an hour before your game (the league will not take responsibility for any delays in games or missed time if the captain comes within half an hour of the game). It is also your job to get flags and/or a ball for your team. To do so you must leave collateral in the form of your phone or wallet (not just a credit card, the whole wallet). When you return the flags, your collateral will be returned to you.

14- We have a media director, Rafi Kristallweiss. Rafi writes a game report every week, takes pictures of games and live streams games. We like to help Rafi out and supply him with as much information as we can, for that we partly rely on you. Feel free to send Rafi pictures, game reports, football rumors, and anything else you think is appropriate. He is reachable at rafi@afi.co.il. If anyone would prefer not to appear in the pictures published on our website, please let us know in advance.

15- Please note that the league has officially moved to the new Kraft Sports Complex in Emek Haarazim. It is your job to make sure your entire team is aware of the new location.

16- There will be a mandatory Captains Meetings to explain procedure and protocols. Teams will not be permitted to play before the captain has attended the meeting.

The meeting will take place over Zoom in the week before the start of the season. If you have a specific preferred date or time let us know before we set one.

Medical tests:

Medical tests can be done at Mahon 1, located in the tennis center, across from gate 15 of Teddy Stadium. It is open every Sunday and Wednesday, 16:00-19:00. You DO NOT need to pay there! You already paid at the office. Tell them you are an AFI player.

For other branches of Mahon 1 visit - <http://mahon1.com/סניפים/>

Uriel Klein

League Commissioner

Esti Shai

Director of Flag Football